

**Choctawhatchee River Soil & Water Conservation District**

239 John Baldwin Road, Suite B  
DeFuniak Springs, Florida 32433  
Phone: 850-892-3712 Ext. 3

SUPERVISORS MEETING

November 4, 2024

5:30 p.m.

Present: Leonard Thorn Cathy Johnson  
Ray Jackson Chris Menhennett  
Henry Hodges Mellody Hughes

The meeting was called to order at 5:30 p.m. and opened with prayer by Leonard Thorn.

The minutes for the August 12, 2024, meeting were approved as presented and signed by Cathy Johnson, Secretary/Treasurer.

The Financial Report was given as of November 4, 2024:

Regions Checking Balance	\$39,348.06
Regions CD	<u>\$70,000.00</u>
	\$109,348.06

The quarterly Financial Report for November 4, 2024, with a balance of \$109,348.06 was accepted as presented.

The Annual Financial Report for Fiscal Year October 1, 2023 to September 30, 2024, with a balance of \$105,635.40, was accepted as presented.

The Proposed Budget for Fiscal Year 2024-25 was reviewed and discussed. Henry Hodges made a motion to adopt the proposed budget, with the addition of a line item for the website. Seconded by Cathy Johnson. The motion passed unanimously.

The Natural Resources Conservation Service District Conservationist report, prepared by Chris Menhennett, was reviewed.

The OPPAGA Audit Summary was reviewed and discussed.

Mellody provided websites and links for Ethics Training to the Supervisors, reminding everyone of the December 31, 2024, deadline.

Under new business: The District's Strategic Plan for 2024-29 was reviewed and discussed. Cathy Johnson made a motion to approve the District's Strategic Plan, second by Ray Jackson. The motion passed unanimously.

Mellody informed the supervisors that Shea Townsend, district Soil Conservation Technician, resigned on October 4, 2024. The position will be opened for applicants once the job description has been revised.

The next meeting will be February 10, 2025, at 5:30 p.m.

Cathy made a motion to adjourn the meeting, second by Ray, the motion passed, meeting adjourned at 6:22 p.m.

Minutes approved at the \_\_\_\_\_, \_\_\_\_\_, 202\_\_ meeting by

\_\_\_\_\_  
Cathy Johnson  
Secretary/Treasurer  
Choctawhatchee River SWCD

Attested:

\_\_\_\_\_  
Melody Hughes  
Office Manager  
Choctawhatchee River SWCD